



# HEALTH CARE NEEDS POLICY

## Edgars Creek Primary School 5310

### PURPOSE

To ensure that Edgars Creek Primary School provides appropriate support to students with health care needs.

### OBJECTIVE

To ensure that Edgars Creek Primary School provides appropriate support to students with health care needs.

### SCOPE

To ensure that Edgars Creek Primary School provides appropriate support to students with health care needs.

### POLICY

This policy should be read with Edgars Creek Primary School's *First Aid, Administration of Medication, Anaphylaxis* and *Asthma* policies.

#### **Student health support planning**

In order to provide appropriate support to students at Edgars Creek Primary School who may need medical care or assistance, a Student Health Support Plan will be prepared by the First Aid Officer and the Principal Class Officer responsible for Student Wellbeing in consultation with the student, their parents, carers and treating medical practitioners.

Student Health Support plans help our school to assist students with:

- routine health care support needs, such as supervision or provision of medication
- personal care support needs, such as assistance with personal hygiene, continence care, eating and drinking, transfers and positioning, and use of health-related equipment
- emergency care needs, such as predictable emergency first aid associated with asthma, seizure or diabetes management.

Students with complex medical care needs, for example, tracheostomy care, seizure management or tube feeding, must have a Student Health Support Plan which provides for appropriate staff to undertake specific training to meet the student's particular needs.

At enrolment or when a health care need is identified, parents/carers should provide accurate information about the student's condition or health care needs, ideally documented by the student's treating medical/health care practitioner on a Medical Advice Form or relevant equivalent.

Note: Template health planning forms are available at:

<http://www.education.vic.gov.au/school/principals/spag/health/Pages/supportplanning.aspx>

Edgars Creek Primary School may invite parents and carers to attend a Student Support Group meeting to discuss the contents of a student's Health Support Plan and assistance that the student may need at school or during school activities.

Where necessary, Edgars Creek Primary School may also request consent from parents and carers to consult with a student's medical practitioners, to assist in preparing the plan and ensure that appropriate school staff understand the student's needs.

Student Health Support Plans will be reviewed:

- when updated information is received from the student's medical practitioner
- when the school, student or parents and carers have concerns with the support being provided to the student
- if there are changes to the support being provided to the student, or
- on an annual basis, usually at the beginning of a school year.

### **Management of confidential medical information**

Confidential medical information provided to Edgars Creek Primary School to support a student will be:

- recorded on the student's file including Compass
- shared with all relevant staff so that they are able to properly support students diagnosed with medical conditions and respond appropriately if necessary via Compass.

### **FURTHER INFORMATION AND RESOURCES**

- School Policy and Advisory Guide:
  - [Health Care Needs](#)
  - [Health Support Planning Forms](#)
  - [Complex Medical Needs](#)
- *Edgars Creek Primary School Health Care Needs Policy.*
- *Edgars Creek Primary School First Aid Policy.*
- *Edgars Creek Primary School Student Wellbeing and Engagement Policy*
- *Edgars Creek Primary School Administration of Medication Policy*

### **REVIEW CYCLE**

This policy will be noted by School Council in March, 2021 and is scheduled for review in August, 2024.